

IOWA DEPARTMENT OF TRANSPORTATION

AGENDA ITEMS/COMMISSION ORDERS

Tuesday, February 10, 2009
 Materials Conference Room
 Ames DOT Complex

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
D-2009-35 8:00 a.m.	*Approving Minutes of the January 13, 2009 Commission Meeting Commission Comments Staff Comments	Connie Page	1
D-2009-36 8:05 a.m.	*Approving Commission Meeting Dates from June 2009 through May 2010	Connie Page	2
D-2009-37	*Administrative Rules 761 IAC Chapter 164, Traffic Safety Improvement Program	Nancy Richardson	3
PPM-2009-38 8:10 a.m.	*FFY 2010 Federal Aviation Administration (FAA) Funding Pre-applications	Kay Thede	5
PPM-2009-39 8:15 a.m.	*Public Transit Infrastructure Grant Program (PTIG) Recommendations	Peter Hallock	9
PPM-2009-40 8:20 a.m.	*Federal Recreational Trail Program Funding Recommendations	Craig Markley	10
PPM-2009-41 8:25 a.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Ottumwa (Delegation)	Craig Markley	11
PPM-2009-42 8:30 a.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Denison (Delegation)	Craig Markley	12
8:35 a.m.	Adjourn		

*Action Item

On Monday, February 9, the Commission and staff will meet informally at 3 p.m. in the Materials conference room at the DOT complex in Ames. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2009-35
Submitted by Connie Page Phone No. 515-239-1242 Meeting Date February 10, 2009
Title Approving Minutes of the January 13, 2009, Commission Meeting

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the January 13, 2009, Commission meeting.

COMMISSION ACTION:

Moved by Sawtelle Seconded by Cleaveland

	Aye	Vote Nay	Pass
Blouin	<u>X</u>	_____	_____
Cleaveland	<u>X</u>	_____	_____
Crawford	<u>X</u>	_____	_____
Durham	<u>X</u>	_____	_____
Reasner	<u>X</u>	_____	_____
Sawtelle	<u>X</u>	_____	_____
Wiley	<u>X</u>	_____	_____

Division Director Legal State Director

Commission Comment

Chairwoman Crawford noted the Commission held a workshop Monday afternoon at 3 p.m. and several items on today's agenda were reviewed.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Director's Office Order No. D-2009-36
 Submitted by Connie Page Phone No. 515-239-1242 Meeting Date February 10, 2009
 Title Approving Commission Meeting Dates from June 2009 through May 2010

DISCUSSION/BACKGROUND:

The Commission is requested to approve the following proposed June 2009 through May 2010 meeting dates:

June 8/9, 2009*	October 12/13*	February 8/9
July 13/14	November 9/10	March 8/9
August 10/11*	December 7/8	April 12/13*
September 14/15	January 11/12, 2010	May 10/11

*tour/public meeting

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the proposed June 2009 through May 2010 meeting dates.

COMMISSION ACTION:

Moved by Durham Seconded by Reasner

	Aye	Vote Nay	Pass
Blouin	<u>X</u>	_____	_____
Cleaveland	<u>X</u>	_____	_____
Crawford	<u>X</u>	_____	_____
Durham	<u>X</u>	_____	_____
Reasner	<u>X</u>	_____	_____
Sawtelle	<u>X</u>	_____	_____
Wiley	<u>X</u>	_____	_____

Division
Director

Legal

State Director

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director Order No. D-2009-37
Submitted by Nancy J. Richardson Phone No. 515-239-1111 Meeting Date February 10, 2009
Title Administrative Rules 761 IAC Chapter 164, Traffic Safety Improvement Program

DISCUSSION/BACKGROUND:

The department is proposing a change to the Traffic Safety Improvement Program application deadline. Traffic safety professionals (cities, counties and Iowa DOT) have requested that the application deadline be moved from August 15 to June 15 so approvals can be made in December. The change will allow the Iowa DOT time to develop scheduled projects for the following construction season.

In addition, the change to the application deadline will positively affect budget coordination with applicants by delivering an earlier response to funding approval/disapproval and positively impacting their future project planning needs.

The public comment period for this rulemaking ends February 5. Any comments received by the Iowa DOT will be shared with the Commission.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the attached rules.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleaveland	_____	_____	_____
Crawford	_____	_____	_____
Durham	_____	_____	_____
Reasner	_____	_____	_____
Sawtelle	_____	_____	_____
Wiley	_____	_____	_____

Division Director Legal State Director

Amend paragraph 164.9(1)"b" as follows:

b. All complete applications received before ~~August 15~~ June 15 of each year shall be evaluated for funding.

DATE

NANCY J. RICHARDSON, DIRECTOR

D-2009-37

Nancy Richardson, Director, said these rules are in response to a request by the users to move the application deadline to June from August to better fit with their construction schedules and budget timing. No public comments were received.

Commissioner Cleaveland moved, Commissioner Sawtelle seconded the Commission approve Administrative Rule 761, Chapter 164, Traffic Safety Improvement Program. All voted aye.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Aviation Order No. PPM-2009-38
Submitted by Kay Thede Phone No. 515-239-1048 Meeting Date February 10, 2009
Title FFY 2010 Federal Aviation Administration (FAA) Funding Pre-applications

DISCUSSION/BACKGROUND:

The Office of Aviation requests the Iowa Transportation Commission approve the prioritization of FFY 2010 FAA funding pre-applications submitted by Iowa airports that are eligible for federal funding. The prioritized list of projects is attached.

Pre-applications and the recommended prioritization will be submitted to FAA for review and final funding approval.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Federal Aviation Administration Funding Application prioritization be approved as presented.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleveland	_____	_____	_____
Crawford	_____	_____	_____
Durham	_____	_____	_____
Reasner	_____	_____	_____
Sawtelle	_____	_____	_____
Wiley	_____	_____	_____

Division
Director

Legal

State Director

PPM-2009-38

Kay Thede, Office of Aviation, said on Monday she briefly reviewed the federal aviation pre-applications from 65 airports totaling \$79.3 million. These are prioritized in three groupings, and the Federal Aviation Administration (FAA) has the final funding approval of the projects. She requested Commission approval on the prioritization so the pre-applications can be submitted to FAA.

Commissioner Durham moved, Commission Blouin seconded the Commission approve the Federal Aviation Administration funding application prioritization as presented. All voted aye.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Planning, Programming and Modal Division
Office of Transit Order No. PPM-2009-39
 Submitted by Peter Hallock Phone No. 515-239-1765 Meeting Date February 10, 2009
 Title Public Transit Infrastructure Grant Program (PTIG) – FY 2009 Second Round

DISCUSSION/BACKGROUND:

The initial round of projects to be funded out of the \$2.2 million FY09 PTIG appropriation was approved in July 2008. Because those projects did not fully obligate the available funding, a second round of applications was authorized. Coralville's second round application for the relocation of their transit offices and fleet maintenance/storage facility out of the floodway is being recommended to receive the remaining FY09 funds, plus additional funds now available by closeout of earlier PTIG projects. Currently, available funding totals \$703,403, and it is recommended any additional PTIG funds freed up through May 1, 2009 be committed to the Coralville project up to the project maximum of \$880,000 established in the administrative rules.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the second round PTIG funding for the Coralville project be approved as presented.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleaveland	_____	_____	_____
Crawford	_____	_____	_____
Durham	_____	_____	_____
Reasner	_____	_____	_____
Sawtelle	_____	_____	_____
Wiley	_____	_____	_____

Division Director _____ Legal _____ State Director

PPM-2009-39

Peter Hallock, Office of Transit, said this is the second round of applications for the year. We had \$703,403 available and the recommendation is to grant that to the city of Coralville to relocate their transit facility out of the floodway.

Ms. Richardson asked if the Commission is approving just \$703,403 or up to \$880,000. Mr. Hallock said it includes the recommendation that if additional money becomes available over the next few months, it could go up \$880,000 which is the limit under the administrative rules for the program. Ms. Richardson said additional funding may become available over the next few months because of project under-runs, closeouts, etc. The Commission is really approving up to \$880,000 of which we have \$703,403 now. Mr. Hallock said that is correct.

Commissioner Durham asked the total project cost for this item. Mr. Hallock said the total project cost as identified to us was \$1 million. They are also receiving Federal Emergency Management Agency (FEMA) money.

Commissioner Cleaveland moved, Commissioner Reasner seconded the Commission approve the second round of Public Transit Infrastructure Grant Program funding for the Coralville project as presented. All voted aye.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2009-40
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date February 10, 2009
Title Federal Recreational Trail Program Funding Recommendations

DISCUSSION/BACKGROUND:

Review of the current round of applications for funding from the Federal Recreational Trail Program has been completed. The following funding recommendations will be presented.

Clear Creek Trail Phase V, Part 2 (Coralville)	\$226,526
Copper Creek Trail (Jackson County Conservation Board)	\$233,679
DNR/AmeriCorps Trails (Iowa DNR)	\$280,000
Iowa Designated Off Highway Vehicle Park Renovation Projects (Iowa DNR)	\$183,969
Snowmobile Grooming Equipment Replacement Project (Iowa DNR and Iowa State Snowmobile Association)	\$240,000

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the Federal Recreational Trail Program funding recommendations, as listed.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleaveland	_____	_____	_____
Crawford	_____	_____	_____
Durham	_____	_____	_____
Reasner	_____	_____	_____
Sawtelle	_____	_____	_____
Wiley	_____	_____	_____

Division Director Legal State Director

PPM-2009-40

Craig Markley, Office of Systems Planning, said the Federal Recreational Trails Program was created in ISTEA (Intermodal Surface Transportation Efficiency Act) to provide funding to develop and maintain recreational trails and trail facilities for both non-motorized and motorized users including hiking, bicycling, water trails, equestrian, cross country skiing, snowmobiling, and all terrain vehicles.

Mr. Markley said 29 applications were received requesting just over \$10 million in funding. Last month staff shared with the Commission the recommendation to fund five projects for approximately \$1.2 million.

Commissioner Sawtelle moved, Commissioner Durham seconded the Commission approve the Federal Recreational Trail Program funding recommendations as listed. All voted aye.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2009-41
 Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date February 10, 2009
 Title Revitalize Iowa's Sound Economy (RISE) Application – Ottumwa (Delegation)

DISCUSSION/BACKGROUND:

The city of Ottumwa submitted a RISE Immediate Opportunity application requesting a grant to assist in the reconstruction of approximately 1,560 feet of 6th Street.

This improvement is necessary to provide access to the site of the proposed U.S. Job Corps Center in the Ottumwa Regional Airport Industrial Park. This company conforms to the legislative requirements of the RISE program.

The roadway will support:

- The creation of 130 new jobs at this facility.
- \$35,850,000 in associated capital investment.

The RISE cost per job assisted will be \$2,842.26, and there will be a total capital improvement of \$97.02 for each RISE dollar requested.

PROPOSAL/ACTION RECOMMENDATION:

Based on the capital investment commitment and potential for job creation, it is recommended the Commission award a RISE grant of \$369,494 or up to 80 percent of the total RISE eligible project cost, whichever is less, from the city share of the RISE fund.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleaveland	_____	_____	_____
Crawford	_____	_____	_____
Durham	_____	_____	_____
Reasner	_____	_____	_____
Sawtelle	_____	_____	_____
Wiley	_____	_____	_____

Division Director Legal State Director

Craig Markley, Office of Systems Planning, reviewed a RISE immediate opportunity application from the city of Ottumwa to reconstruct approximately 1,560 feet of 6th Street in the Ottumwa Regional Airport industrial park on the north side of town. This project is necessary to provide access to the proposed site of a new U.S. Job Corps Center. There are 122 centers throughout the United States with the only other Iowa center located in Denison. At the present time, three new centers are being considered in New Hampshire, Wyoming, and Iowa.

Mr. Markley said the proposed development will result in the creation of 130 jobs within two years of project completion along with an associated capital investment of about \$36 million. The average starting wage of the positions to be created is \$17.78 per hour which is 117 percent of the Wapello county hourly average rate of \$15.24.

Mr. Markley said the RISE grant recommended is \$369,494. Local participation is 20 percent or \$92,374 with a total project cost of \$461,868. The average RISE cost per job assisted is \$2,842.26. He introduced Dale Uehling, Mayor of Ottumwa.

Mayor Uehling said the entire community worked with Indian Hills Community College in going after this opportunity, and they are excited about a job corps center locating in Ottumwa. He introduced Jim Lindenmayer, President, Indian Hills Community College; Bob Morrissey, Asst. to the President; Larry Seals, Ottumwa Public Works Director; Dave Shafer, Ottumwa City Planner.

Mayor Uehling said 6th Street is where the naval training station was at the Airport Industrial Park. They are working hard to develop the airport and this will be a great addition. U.S. Job Corps is the nation's largest and most successful voluntary work force training program for economically disadvantaged youth between the ages of 16 and 24. The capital investment for the Job Corps center will be about \$35.8 million, and it will be on a 28-acre parcel of land. A recent study shows that for every \$1 spent for the U.S. Job Corps, the area receives \$1.91 in economic development. The development will create 130 jobs at an average annual wage of \$36,957. He noted the students earn a high school diploma or GED while in the program along with learning a vocation. This will fit in well with their community. A number of Ottumwa employers, before the downturn, were having a hard time getting properly trained employees so Indian Hills will be working with the area employers and Job Corps so they get the right programs in place for the needs of the area.

Mayor Uehling said Indian Hills has gone to great lengths to attract this development by donating 20 acres of land at a value of about \$168,000 and making an investment of about \$5.2 million to the Indian Hills airport campus. He noted Indian Hills main campus was at the airport but is now located in Ottumwa but they still have a number of programs at the airport and this center will compliment that. He expressed appreciation for the Commission's consideration of this application.

Chairwoman Crawford asked if the Job Corps program is a residential program. Mayor Uehling said approximately 300 students will live there and another 100 to 200 will possibly commute. Chairwoman Crawford asked the area that the students are drawn from. Mayor Uehling said they will draw from eastern Illinois, northern Missouri, and southeast Iowa.

Mr. Markley reviewed the recommendation of staff.

Commissioner Reasner moved, Commissioner Blouin seconded the Commission, based on the capital investment commitment and potential for job creation, award a RISE grant of \$369,494 or up to 80 percent of the total RISE eligible project cost, whichever is less, from the city share of the RISE fund. All voted aye.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2009-42
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date February 10, 2009
Title Revitalize Iowa's Sound Economy (RISE) Application – Denison (Delegation)

DISCUSSION/BACKGROUND:

The city of Denison submitted a RISE Local Development application in the September 2008 round requesting a grant to assist in the construction of approximately 1,720 feet of new roadway and turning lanes on U.S. 59 to provide access for the proposed professional office park.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$443,532 or up to 50 percent of the total RISE eligible project cost, whichever is less, from the city share of the RISE funds.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleaveland	_____	_____	_____
Crawford	_____	_____	_____
Durham	_____	_____	_____
Reasner	_____	_____	_____
Sawtelle	_____	_____	_____
Wiley	_____	_____	_____

Division Director Legal State Director

PPM-2009-42

Craig Markley, Office of Systems Planning, reviewed a RISE local development application from the city of Denison to construct approximately 1,720 feet of new roadway and turn lanes on U.S. 59 to provide access to a proposed professional office park. This project received a rating of 44 points. The total estimated project cost is \$887,063, and the city is requesting a RISE grant of \$443,532 and will provide a 50 percent local match. He introduced Eric Skoog, Mayor Pro Tem, Denison.

Mayor Pro Tem Skoog congratulated Ottumwa on its project as Denison's job corps center has been a real asset to their area. There are 325 students at the Denison center; all are from Iowa.

Mayor Pro Tem Skoog said their RISE project will provide access to the medical park campus area. He introduced delegation members Greg Seefeldt, Denison City Administrator; and Mark Rinehardt, Hospital Administrator. The city is in the process of building a new hospital in that area and the roadway will provide access to ancillary hospital facilities. Denison is a town of hills so nothing is easy as far as building streets and road accesses off the highways. He expressed appreciation to the Commission for their consideration of this application.

Mr. Markley reviewed the recommendation of staff.

Commissioner Cleaveland moved, Commissioner Sawtelle seconded the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$443,532 or up to 50 percent of the total RISE eligible project cost, whichever is less, from the city share of the RISE funds. All voted aye.

Meeting adjourned at 8:19 a.m.