

IOWA DEPARTMENT OF TRANSPORTATION

AGENDA ITEMS/COMMISSION ORDERS

Tuesday, February 10, 2015  
Materials Conference Room  
Ames DOT Complex

| <u>ITEM NUMBER</u>        | <u>TITLE</u>   | <u>SUBMITTED BY</u> | <u>PAGE</u> |
|---------------------------|--|---------------------|-------------|
| D-2015-37<br>11:30 a.m.   | *Approve Minutes of the January 13, 2015,<br>Commission Meeting<br><br>Commission Comments<br><br>Staff Comments | Connie Page         | 1           |
| D-2015-38                 | *Approve Commission Meeting Dates from<br>June 2015 through May 2016   | Connie Page         | 2.          |
| PPM-2015-39<br>11:35 a.m. | *Revitalize Iowa's Sound Economy (RISE)<br>Application – City of Hiawatha (delegation)                           | Craig Markley       | 3           |
| H-2015-40<br>11:40 a.m.   | *Transfer of Jurisdiction – US 52 in Dubuque   | Jim Schnoebelen     | 6           |
| 11:45 a.m.                | Adjourn  |                     |             |
| *Action Item              |  |                     |             |

NOTE: The Commission and staff will meet informally on **Monday, February 9, at 2:30 p.m. and Tuesday, February 10, at 8:30 a.m.** in the Materials conference room at the DOT complex in Ames. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2015-37  
Submitted by Connie Page Phone No. 515-239-1242 Meeting Date February 10, 2015  
Title Approve Minutes of the January 13, 2015, Commission Meeting

**DISCUSSION/BACKGROUND:**

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended the Commission approve the minutes of the January 13, 2015, Commission meeting.

**COMMISSION ACTION:**

Moved by Yanney Seconded by Putney

|         | Aye           | Vote<br>Nay | Pass  |
|---------|---------------|-------------|-------|
| Boswell | <u>X</u>      | _____       | _____ |
| Huber   | <u>X</u>      | _____       | _____ |
| Miles   | <u>X</u>      | _____       | _____ |
| Putney  | <u>X</u>      | _____       | _____ |
| Reasner | <u>absent</u> | _____       | _____ |
| Rose    | <u>absent</u> | _____       | _____ |
| Yanney  | <u>x</u>      | _____       | _____ |

\_\_\_\_\_  
Division Director                      Legal                      State Director

Note: Commissioner Huber participated by telephone; Commissioners Reasner and Rose were absent.

## Commission Comments

### 1. Commission Workshops

Vice Commission Chair Boswell said the Commission had excellent meetings yesterday and this morning reviewing the five-year plan, looking at some of the problems we are facing, and reviewing background for the business items. It gives the Commission the opportunity to ask questions and get more information as needed.

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2015-38  
 Submitted by Connie Page Phone No. 515-239-1242 Meeting Date February 10, 2015  
 Title Approve Commission Meeting Dates from June 2015 through May 2016

**DISCUSSION/BACKGROUND:**

The Commission is requested to approve the following proposed June 2015 through May 2016 meeting dates.

|                 |               |              |
|-----------------|---------------|--------------|
| June 8/9, 2015* | Oct. 12/13*   | Feb. 9       |
| July 14         | Nov. 10       | March 8      |
| Aug. 10/11*     | Dec. 8        | April 11/12* |
| Sept. 8         | Jan. 12, 2016 | May 10       |

\*Tour/public meeting

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended the Commission approve the proposed June 2015 through May 2016 meeting dates.

**COMMISSION ACTION:**

Moved by Miles Seconded by Yanney

|         | Aye           | Vote<br>Nay | Pass  |
|---------|---------------|-------------|-------|
| Boswell | <u>X</u>      | _____       | _____ |
| Huber   | <u>X</u>      | _____       | _____ |
| Miles   | <u>X</u>      | _____       | _____ |
| Putney  | <u>X</u>      | _____       | _____ |
| Reasner | <u>absent</u> | _____       | _____ |
| Rose    | <u>absent</u> | _____       | _____ |
| Yanney  | <u>X</u>      | _____       | _____ |

\_\_\_\_\_  
Division Director                      \_\_\_\_\_ Legal                      \_\_\_\_\_ State Director

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division  
Office of Systems Planning Order No. PPM-2015-39  
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date February 10, 2015  
Title Revitalize Iowa's Sound Economy (RISE) Application – Hiawatha (Delegation)

**DISCUSSION/BACKGROUND:**

The city of Hiawatha submitted a RISE Immediate Opportunity application requesting a grant to assist in reconstruction of approximately 1,336 feet of Industrial Avenue located on the northeast side of town. This project is anticipated to be completed by June 2016.

Because this project will provide access to more than 8 acres for industrial purposes and to maximize RISE support for this project, staff evaluated the application as a RISE Local Development project.

The evaluation and rating for the project will be discussed.

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, reclassify the project as a RISE Local Development project in the September 2014 round of applications and award a RISE grant of \$329,300 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

**COMMISSION ACTION:**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

|         | Aye   | Vote<br>Nay | Pass  |
|---------|-------|-------------|-------|
| Boswell | _____ | _____       | _____ |
| Huber   | _____ | _____       | _____ |
| Miles   | _____ | _____       | _____ |
| Putney  | _____ | _____       | _____ |
| Reasner | _____ | _____       | _____ |
| Rose    | _____ | _____       | _____ |
| Yanney  | _____ | _____       | _____ |

\_\_\_\_\_  
Division Director                      \_\_\_\_\_ Legal                      \_\_\_\_\_ State Director

PPM-2015-39

Craig Markley, Office of Systems Planning, said the city of Hiawatha submitted an immediate opportunity RISE funding request to assist in reconstructing approximately 1,336 feet of Industrial Avenue on the northeast side of town. This project will provide access to more than eight acres for industrial purposes. To maximize RISE support for the project, staff evaluated the application as a RISE local development project. Under RISE local development criteria, the project scored 53 points. Total estimated project cost is \$658,600; city is requesting a RISE grant of \$329,300 and will be providing a 50 percent local match.

He introduced Mayor Tom Theis, Hiawatha, who introduced Kim Downs, City Administrator, and John Bender, City Engineer. Mayor Theis expressed appreciation on behalf of the city for the Commission's support over the past four to five years in their efforts to reconstruct and improve their arterial and industrial roads including North Center Point Road and Stange Road. Together we have spent almost \$7 million, improved two miles of road, and increased taxable value by over \$20 million. He said they are currently seeing growth while maintaining and creating over 450 jobs.

Mayor Theis said today they are requesting the Commission's support one more time. Industrial Avenue is a service road of approximately one-quarter mile that is undersized for the use and the abuse it gets daily. It connects to two major arterial roads, Boysen Road and North Center Point Road, and then connects with Interstate 380. It serves 15 industrial properties including the four new industrial lots that this project encompasses, opening up eight plus acres in the heart of their industrial area. The project will open the doors to future expansion with an estimated 17 new jobs with the potential of more and they will maintain their current 270 jobs.

Mayor Theis expressed appreciation for the \$1 million ICAAP grant the Commission approved in January to start improvements on the Boysen Road interchange. They will work with the local DOT officials to get the most value of each dollar spent, and he invited the Commission to visit and inspect what has been built with RISE funds.

Mr. Markley reviewed the recommendation of staff.

Commissioner Putney moved, Commissioner Miles seconded the Commission, based on the capital investment commitment and potential for future job creation, reclassify the project as a RISE Local Development project in the September 2014 round of applications and award a RISE grant of \$329,300 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund. Commissioners Reasner and Rose absent; remaining Commissioners voted aye. Motion passed.

RISE LOCAL DEVELOPMENT FUNDING  
September 2014  
SUMMARY

Applicant: City of Hiawatha

Multiyear?: No

Multijurisdiction?: No

ROAD PROJECT LOCATION AND DESCRIPTION: To reconstruct approximately 1,336 feet of Industrial Avenue located on the northeast side of town.

ASSOCIATED ECONOMIC DEVELOPMENT: This project will provide access to more than eight acres for industrial purposes.

PROJECT FINANCING:

|                       |           |                                 |           |
|-----------------------|-----------|---------------------------------|-----------|
| Roadway Project Cost: | \$658,600 | Local Match (Total):            | \$329,300 |
| RISE (Total):         | \$329,300 | Up-Front:                       | \$329,300 |
| Grant:                | \$329,300 | NPV of Loan Repayment:          | 0         |
| Loan:                 | 0         | Effective Match Percent:        | 50        |
| Loan Terms:           | Yrs. 0    | Up-front Participation Sources: |           |
|                       | Int.: 0 % | Private:                        |           |
|                       |           | Public:                         | \$329,300 |
|                       |           | Local Match (Total):            | \$329,300 |

PROJECT EVALUATION:

|  |    |
|--|----|
| Development Potential (35):            | 20 |
| Economic Impact and Cost Effect. (20): | 11 |
| Local Commit. and Initiative (35):     | 16 |
| Transportation Need (4):               | 3  |
| Local Economic Need (6):               | 3  |

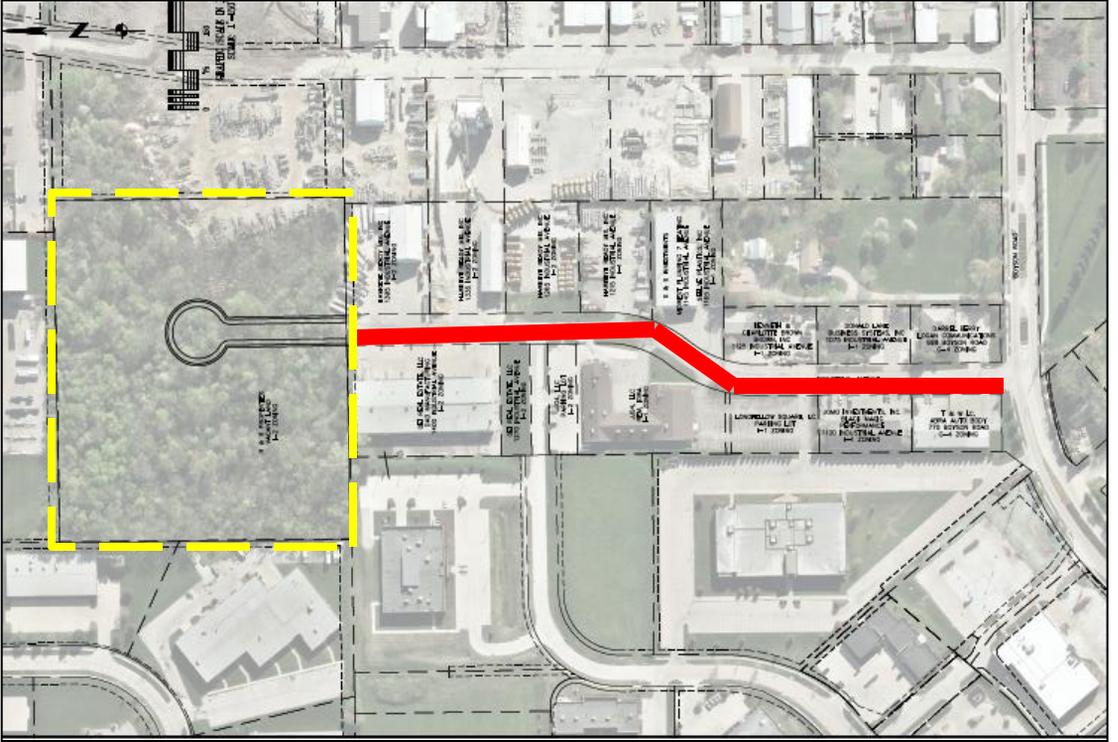
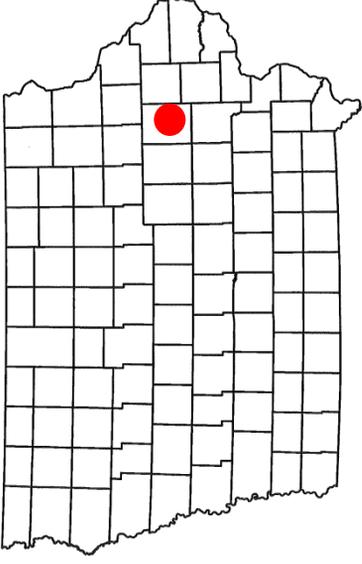
Total Rating: 53

Jobs: 6

STAFF RECOMMENDATION:

Award a grant of \$329,300 or up to 50 percent of the RISE-eligible project cost, whichever is less. Funding will come from the city share of the RISE Fund.

# Hiawatha



DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Highway Division Order No. H-2015-40  
Submitted by Jim Schnoebelen Phone No. 515-239-1124 Meeting Date February 10, 2015  
Title Transfer of Jurisdiction U.S. 52 in Dubuque

**DISCUSSION/BACKGROUND:**

District 6 staff has negotiated the transfer of jurisdiction of portions of U.S. 52 to the city of Dubuque. The transfer segments are located within the city limits in downtown Dubuque and include the conversion of one-way pairs that carry U.S. 52 traffic to two-way streets. The segments to be transferred include one side of the roadway that will no longer carry U.S. 52 traffic for a total length of approximately 2,700 feet.

The city will also transfer a portion of a local street to the state that will carry northbound U.S. 52 traffic in both lanes, for a total length of approximately 600 feet.

The city and state have examined the physical condition of the roadway segments proposed for transfer and have agreed that the segments will be transferred in their present condition.

Because these transfers are mutually beneficial to the state and city; and the transferred road segments being considered in an equal state of repair, the state and city will not be required to transfer any funds for repairs, nor perform any repairs to any of the road segments.

The proposed transfers will take place following the execution of this agreement by both the city and state, following the completion of the conversion of the one-way pairs to two-way streets and upon written notification by the state to the city of the time and date of official transfer.

The state will prepare and forward quitclaim deeds to the city for the proposed U.S. 52 transfer segments.

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended that the Commission approve the transfer of jurisdiction of the U.S. 52 and local street segments as described above.

**COMMISSION ACTION:**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

|         | Aye   | Vote<br>Nay | Pass  |
|---------|-------|-------------|-------|
| Boswell | _____ | _____       | _____ |
| Huber   | _____ | _____       | _____ |
| Miles   | _____ | _____       | _____ |
| Putney  | _____ | _____       | _____ |
| Reasner | _____ | _____       | _____ |
| Rose    | _____ | _____       | _____ |
| Yanney  | _____ | _____       | _____ |

Division  
Director

Legal

State Director

H-2015-40

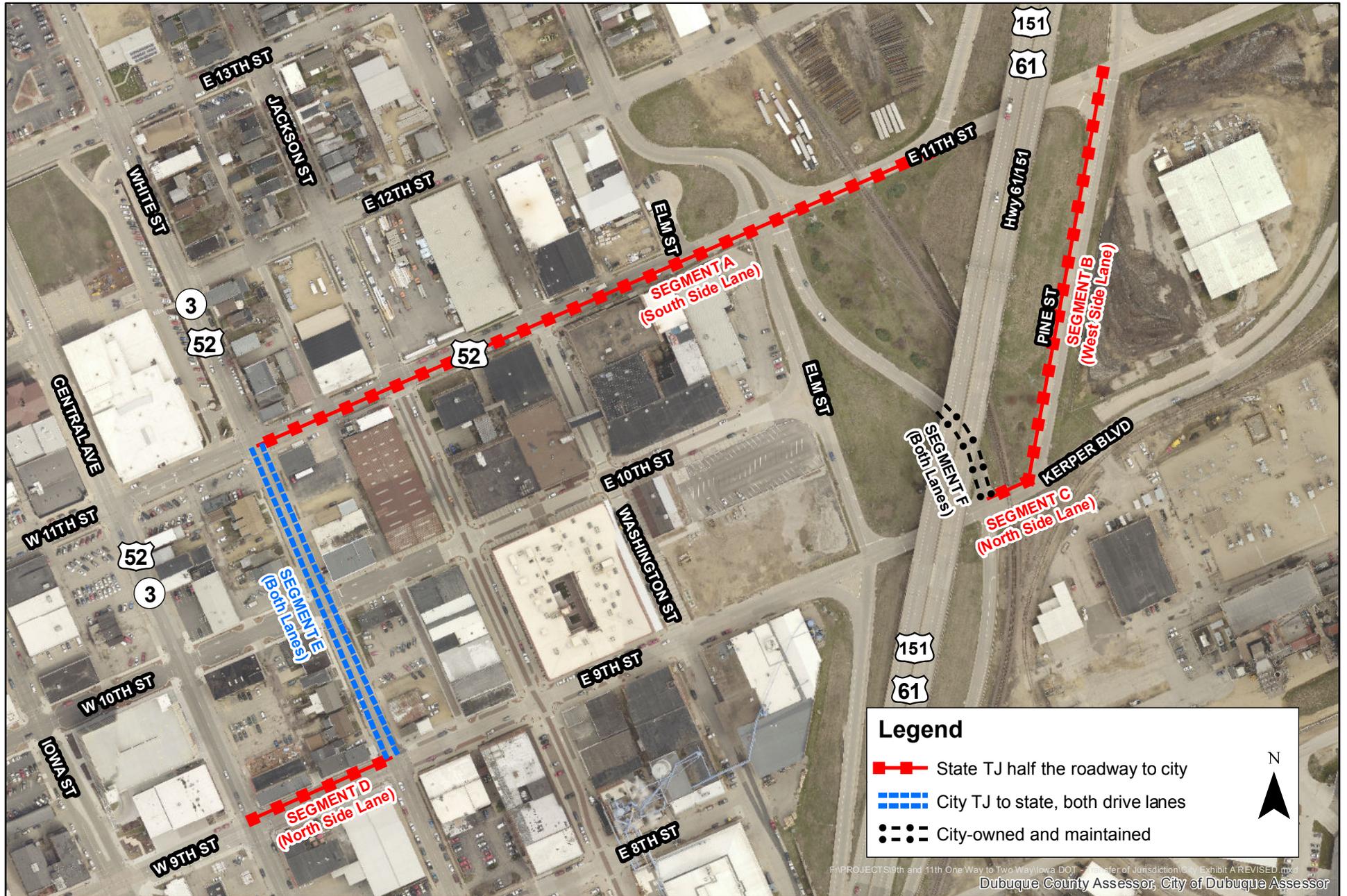
Jim Schnoebelen, District 6 Engineer, presented for the Commission's consideration a transfer of jurisdiction involving U.S. 52 in downtown Dubuque. He noted the Commission discussed in detail this transfer at Monday's workshop. The transfers are mutually beneficial so neither the city nor the Department will be required to transfer any funding or perform repairs on the road segments. He requested Commission approval of this transfer.

Commissioner Miles moved, Commissioner Yanney seconded the Commission approve the transfer of jurisdiction of the U.S. 52 and local street segments as described in the Commission order. Commissioners Reasner and Rose absent; remaining Commissioners voted aye. Motion passed.

Meeting adjourned at 11:41 a.m.

# U.S. 52 Transfer of Jurisdiction

## Exhibit A



F:\PROJECTS\9th and 11th One Way to Two Way\Iowa DOT - Transfer of Jurisdiction\City Exhibit A REVISED.mxd  
 Dubuque County Assessor, City of Dubuque Assessor