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# Access Review Submittal

**Design Manual**

**Chapter 1**

**General Information**

Originally Issued: 09-01-95

Revised: 05-08-13

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Projects involving highway segments that have an access control priority classification of IV or higher will require a review by the Office of Traffic and Safety for compliance with the [Iowa Primary Road Access Management Policy](#) and [Iowa Administrative Code 761—Chapter 112\(306A\)](#). Submit the following to the Access Policy Administrator in the Office of Traffic and Safety five weeks prior to D-5 (plan turn in to Right of Way) to allow adequate time for review:

- Cover letter requesting an access review.
- Title sheet for the project.
- Tab of accesses with access spacing.
- Plan sheets (plan and profile) along with geometric details of accesses, including interchange configurations. If available, property owner information with property lines should be included.
- Project concept statement with the access priority classification determination.
- A list of District approved, non-conforming access locations with District justification for the access exception (112.1(3) of the Iowa Primary Access Management Policy requires District justification for non-conforming access locations).

Two weeks prior to D-5, the Office of Traffic and Safety will provide a Final Access Control Verification (AC5) letter to include with the D-5 turn in.

# Chronology of Changes to Design Manual Section:

## 001D-008 Access Review Submittal

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| 5/8/2013 | Revised<br>Revised to focus on what designers need to submit for access reviews. |
| 9/1/1995 | Previously Updated   |