



# Pollution Prevention Plan (PPP) Instructions

Design Manual  
Chapter 21  
Automation Tools  
Instructions

Originally Issued: 03-06-09

Revised: 06-13-12

The Pollution Prevention Plan (PPP) shell is available through the Calculation Files program under the Excel C Sheets seed file and then under tabulation [110-12A](#). For those unfamiliar with how to create this tabulation, refer to the example videos below:

[Excel Calcfiles FileSelectionandProjectInformation](#)

[Excel Calcfiles Add RemoveDESheets](#)

Once this tab has been imported into the project file, replace the bolded, non-descript text with project specific information.



**NOTE: Use the Add Data button in the header to replace text. Editing the text within the cells themselves will ruin the text alignment and could lead to missing information in the plans.**

Review the entire 110-12A tabulation for project accuracy. Although the text provided in the shell is sufficient for most PPP submittals, discrepancies may exist between the shell and project specific information. In addition, some projects may require stipulations beyond those covered by the PPP shell. The designer is responsible for locating and resolving discrepancies and providing additional information when necessary. This may require working with Roadside Development, the Office of Construction, and the Office of Location and Environment to ensure the PPP is complete and correct.

## **Chronology of Changes to Design Manual Section:**

### **021A-502 PPP (Pollution Prevention Plan) Instructions**

6/13/2012 Revised  
Update instructions for accessing and completing the PPP tab.

5/29/2009  
Previously Updated.